

Aisha Bello
NYSC State Code: LA/25B/1234
14 Adebayo Close, Ikeja, Lagos
0800 000 4821 · aisha.bello@email.com

20 October 2026

The Human Resources Manager
Brightwave Services Ltd
22 Allen Avenue, Ikeja, Lagos

Dear Sir/Madam,

REQUEST TO SERVE AS A CORPS MEMBER IN YOUR ORGANISATION

I am a corps member of the 2025 Batch B, posted to Lagos State, and I write to ask whether Brightwave Services Ltd can accept me for my national service year.

I graduated in Accounting from the University of Lagos. During my industrial training I prepared bank reconciliations and supported month-end reporting, and I am comfortable with Microsoft Excel and accounting software. I would be glad to support your finance team while learning from experienced professionals.

If you are able to accept me, I will follow every NYSC procedure and provide any documents you need. Copies of my call-up letter and NYSC identity card are attached.

Thank you for considering my request.

Yours faithfully,

(Signature)
Aisha Bello