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The Human Resources Manager
Villa Park Hotel and Suites
Lagos and Abuja

Dear Hiring Manager,

APPLICATION FOR THE POSITION OF MEDICAL REPRESENTATIVE

I am writing to apply for the position of Medical Representative at Villa Park Hotel and Suites, which I saw advertised on Omadaily. Villa Park Hotel and Suites is a respected name in healthcare & Pharmaceuticals, and I would welcome the chance to grow my career with your team.

I hold a B.Sc. Biochemistry from University of Nigeria, Nsukka, and I have 5 years of experience, most recently as a Medical Representative at Brightwave Services Ltd. In this role I promote six products to 150 doctors and pharmacies, and I grew territory sales by 28% in one year.

I respect the care and responsibility that work at Villa Park Hotel and Suites demands, and I am careful, calm under pressure and committed to doing things the right way. I am also skilled in product detailing, doctor and pharmacy visits and territory planning.

I have attached my CV for your review. I would be glad to attend an interview at your convenience to discuss how I can contribute to Villa Park Hotel and Suites. Thank you for your time and consideration.

Yours faithfully,

(Signature)
Bisola Garba

Free sample from omadaily.com. Edit it to fit your own experience.