Bisola Okonkwo
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The Human Resources Manager
Royal Exchange Prudential Life Plc
Head Office, Lagos

Dear Hiring Manager,

APPLICATION FOR THE POSITION OF BUSINESS DEVELOPMENT MANAGER

I am writing to apply for the position of Business Development Manager at Royal Exchange Prudential Life Plc, which I saw advertised on Omadaily. Royal Exchange Prudential Life Plc is a respected name in insurance, and I would welcome the chance to grow my career with your team.

I hold a B.Sc. Economics from Ahmadu Bello University, Zaria, and I have 8 years of experience, most recently as a Business Development Manager at Northgate Allied Ltd. In this role I grew new-client revenue by N450 million in two years, and I won three multinational clients through tenders and proposals.

I understand how much Royal Exchange Prudential Life Plc depends on trust, accuracy and good customer relationships, and I am careful with numbers, documents and confidential information. I am also skilled in B2B sales, pipeline management and proposals and tenders.

I have attached my CV for your review. I would be glad to attend an interview at your convenience to discuss how I can contribute to Royal Exchange Prudential Life Plc. Thank you for your time and consideration.

Yours faithfully,

(Signature)
Bisola Okonkwo

Free sample from omadaily.com. Edit it to fit your own experience.