Funke Onyekachi
12 Adewale Street, Nassarawa, Kano
0800 000 5585 · funke.onyekachi@email.com

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The Human Resources Manager
Quicky Chillis 24 Hours Restaurant
Ikotun, Lagos

Dear Hiring Manager,

APPLICATION FOR THE POSITION OF QUALITY CONTROL OFFICER

I am writing to apply for the position of Quality Control Officer at Quicky Chillis 24 Hours Restaurant, which I saw advertised on Omadaily. Quicky Chillis 24 Hours Restaurant is a respected name in food & Beverages, and I would welcome the chance to grow my career with your team.

I hold a B.Sc. Microbiology from University of Nigeria, Nsukka, and I have 5 years of experience, most recently as a Quality Control Officer at Silverleaf Partners Ltd. In this role I test raw materials and finished goods against specifications, and I cut customer complaints by 40% through better line checks.

I admire the scale and quality of the products Quicky Chillis 24 Hours Restaurant makes, and I work well in disciplined teams with clear targets, standards and deadlines. I am also skilled in quality testing, GMP and HACCP and ISO 9001.

I have attached my CV for your review. I would be glad to attend an interview at your convenience to discuss how I can contribute to Quicky Chillis 24 Hours Restaurant. Thank you for your time and consideration.

Yours faithfully,

(Signature)
Funke Onyekachi

Free sample from omadaily.com. Edit it to fit your own experience.