Abdullahi Ibe
12 Adewale Street, GRA, Port Harcourt
0800 000 8926 · abdullahi.ibe@email.com

5 November 2026

The Human Resources Manager
Professional Training and Capacity Development Company
Head Office, Lagos

Dear Hiring Manager,

APPLICATION FOR THE POSITION OF TEACHER

I am writing to apply for the position of Teacher at Professional Training and Capacity Development Company, which I saw advertised on Omadaily. Professional Training and Capacity Development Company is a respected name in education, and I would welcome the chance to grow my career with your team.

I hold a B.Sc. (Ed.) Mathematics from Federal University of Technology, Akure, and I have 6 years of experience, most recently as a Teacher at Harbourpoint Nigeria Ltd. In this role I teach mathematics to 150 students in SS1 to SS3, and I raised WAEC credit passes in my classes from 64% to 85%.

I believe in the power of education and would be proud to support the work Professional Training and Capacity Development Company does for learners and their families. I am also skilled in lesson planning, classroom management and student assessment.

I have attached my CV for your review. I would be glad to attend an interview at your convenience to discuss how I can contribute to Professional Training and Capacity Development Company. Thank you for your time and consideration.

Yours faithfully,

(Signature)
Abdullahi Ibe

Free sample from omadaily.com. Edit it to fit your own experience.