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The Human Resources Manager
Major Plastics, PVC Pipes, Cables, Lubricants Manufacturing Group
Head Office, Lagos

Dear Hiring Manager,

APPLICATION FOR THE POSITION OF QUALITY CONTROL OFFICER

I am writing to apply for the position of Quality Control Officer at Major Plastics, PVC Pipes, Cables, Lubricants Manufacturing Group, which I saw advertised on Omadaily. Major Plastics, PVC Pipes, Cables, Lubricants Manufacturing Group is a respected name in manufacturing, and I would welcome the chance to grow my career with your team.

I hold a B.Sc. Microbiology from Lagos State University, and I have 5 years of experience, most recently as a Quality Control Officer at Brightwave Services Ltd. In this role I test raw materials and finished goods against specifications, and I cut customer complaints by 40% through better line checks.

I admire the scale and quality of the products Major Plastics, PVC Pipes, Cables, Lubricants Manufacturing Group makes, and I work well in disciplined teams with clear targets, standards and deadlines. I am also skilled in quality testing, GMP and HACCP and ISO 9001.

I have attached my CV for your review. I would be glad to attend an interview at your convenience to discuss how I can contribute to Major Plastics, PVC Pipes, Cables, Lubricants Manufacturing Group. Thank you for your time and consideration.

Yours faithfully,

(Signature)
Adaeze Usman

Free sample from omadaily.com. Edit it to fit your own experience.