Zainab Ogunleye
12 Adewale Street, Independence Layout, Enugu
0800 000 6437 · zainab.ogunleye@email.com

12 November 2026

The Human Resources Manager
Jaza Energy
Head Office, Lagos

Dear Hiring Manager,

APPLICATION FOR THE POSITION OF HEALTH SAFETY AND ENVIRONMENT OFFICER

I am writing to apply for the position of Health Safety and Environment Officer at Jaza Energy, which I saw advertised on Omadaily. Jaza Energy is a respected name in energy & Power, and I would welcome the chance to grow my career with your team.

I hold a B.Sc. Environmental Science from University of Port Harcourt, and I have 6 years of experience, most recently as a Health Safety and Environment Officer at Riverstone Group Ltd. In this role I run HSE on a site with 300 workers and contractors, and I reached 1 million work hours without a lost-time injury.

I value the safety-first culture of the energy sector, and I am ready to work to the high technical and HSE standards that Jaza Energy is known for. I am also skilled in risk assessment, incident investigation and permit to work.

I have attached my CV for your review. I would be glad to attend an interview at your convenience to discuss how I can contribute to Jaza Energy. Thank you for your time and consideration.

Yours faithfully,

(Signature)
Zainab Ogunleye

Free sample from omadaily.com. Edit it to fit your own experience.