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10 November 2026

The Human Resources Manager
International Workplace Group (IWG) Plc
Head Office, Lagos

Dear Hiring Manager,

APPLICATION FOR THE POSITION OF CIVIL ENGINEER

I am writing to apply for the position of Civil Engineer at International Workplace Group (IWG) Plc, which I saw advertised on Omadaily. International Workplace Group (IWG) Plc is a respected name in construction & Real Estate, and I would welcome the chance to grow my career with your team.

I hold a B.Eng. Civil Engineering from Lagos State University, and I have 6 years of experience, most recently as a Civil Engineer at Unity Square Ltd. In this role I supervise road and drainage projects worth N3 billion, and I check contractors' work against drawings and specifications.

I am drawn to the projects International Workplace Group (IWG) Plc delivers, and I bring attention to detail, respect for safety and the discipline to finish work on time. I am also skilled in structural design, site supervision and autoCAD and Civil 3D.

I have attached my CV for your review. I would be glad to attend an interview at your convenience to discuss how I can contribute to International Workplace Group (IWG) Plc. Thank you for your time and consideration.

Yours faithfully,

(Signature)
Funke Garba

Free sample from omadaily.com. Edit it to fit your own experience.