Zainab Bello
12 Adewale Street, Lekki, Lagos
0800 000 0087 · zainab.bello@email.com

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The Human Resources Manager
International Institute of Tropical Agriculture (IITA)
Head Office, Lagos

Dear Hiring Manager,

APPLICATION FOR THE POSITION OF AGRICULTURAL OFFICER

I am writing to apply for the position of Agricultural Officer at International Institute of Tropical Agriculture (IITA), which I saw advertised on Omadaily. International Institute of Tropical Agriculture (IITA) is a respected name in agriculture, and I would welcome the chance to grow my career with your team.

I hold a B.Agric. Agronomy from Federal University of Technology, Akure, and I have 5 years of experience, most recently as an Agricultural Officer at Brightwave Services Ltd. In this role I support 1,200 smallholder farmers in three states, and I raised maize yields of trained farmers by 35%.

I care about food security and farming in Nigeria, and I would be glad to support the work International Institute of Tropical Agriculture (IITA) does across the value chain. I am also skilled in crop production, farmer training and extension services.

I have attached my CV for your review. I would be glad to attend an interview at your convenience to discuss how I can contribute to International Institute of Tropical Agriculture (IITA). Thank you for your time and consideration.

Yours faithfully,

(Signature)
Zainab Bello

Free sample from omadaily.com. Edit it to fit your own experience.