Aisha Eze
12 Adewale Street, Independence Layout, Enugu
0800 000 3641 · aisha.eze@email.com

12 November 2026

The Human Resources Manager
Growing Bakery and Dessert Firm
Gbagada, Lagos

Dear Hiring Manager,

APPLICATION FOR THE POSITION OF QUALITY CONTROL OFFICER

I am writing to apply for the position of Quality Control Officer at Growing Bakery and Dessert Firm, which I saw advertised on Omadaily. Growing Bakery and Dessert Firm is a respected name in food & Beverages, and I would welcome the chance to grow my career with your team.

I hold a B.Sc. Microbiology from University of Benin, and I have 5 years of experience, most recently as a Quality Control Officer at Harbourpoint Nigeria Ltd. In this role I test raw materials and finished goods against specifications, and I cut customer complaints by 40% through better line checks.

I admire the scale and quality of the products Growing Bakery and Dessert Firm makes, and I work well in disciplined teams with clear targets, standards and deadlines. I am also skilled in quality testing, GMP and HACCP and ISO 9001.

I have attached my CV for your review. I would be glad to attend an interview at your convenience to discuss how I can contribute to Growing Bakery and Dessert Firm. Thank you for your time and consideration.

Yours faithfully,

(Signature)
Aisha Eze

Free sample from omadaily.com. Edit it to fit your own experience.