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The Human Resources Manager
Godiya Cherished Care for Humanitarian Response Initiative (GCCHRI)
Nigeria

Dear Hiring Manager,

APPLICATION FOR THE POSITION OF MONITORING AND EVALUATION OFFICER

I am writing to apply for the position of Monitoring and Evaluation Officer at Godiya Cherished Care for Humanitarian Response Initiative (GCCHRI), which I saw advertised on Omadaily. Godiya Cherished Care for Humanitarian Response Initiative (GCCHRI) is a respected name in NGO & Development, and I would welcome the chance to grow my career with your team.

I hold an M.Sc. Public Health from Federal University of Technology, Akure, and I have 5 years of experience, most recently as a Monitoring and Evaluation Officer at Unity Square Ltd. In this role I track results for a N2 billion donor-funded health programme, and I design surveys and train 40 data collectors.

I share the commitment of Godiya Cherished Care for Humanitarian Response Initiative (GCCHRI) to improving lives, and I am used to careful reporting, working with communities and using resources responsibly. I am also skilled in M&E frameworks, data collection (KoBo, ODK) and data analysis (SPSS, Excel).

I have attached my CV for your review. I would be glad to attend an interview at your convenience to discuss how I can contribute to Godiya Cherished Care for Humanitarian Response Initiative (GCCHRI). Thank you for your time and consideration.

Yours faithfully,

(Signature)
Damilola Yusuf

Free sample from omadaily.com. Edit it to fit your own experience.