Ngozi Okafor
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27 November 2026

The Human Resources Manager
Funtaj International School
Head Office, Lagos

Dear Hiring Manager,

APPLICATION FOR THE POSITION OF TEACHER

I am writing to apply for the position of Teacher at Funtaj International School, which I saw advertised on Omadaily. Funtaj International School is a respected name in education, and I would welcome the chance to grow my career with your team.

I hold a B.Sc. (Ed.) Mathematics from University of Benin, and I have 6 years of experience, most recently as a Teacher at Harbourpoint Nigeria Ltd. In this role I teach mathematics to 150 students in SS1 to SS3, and I raised WAEC credit passes in my classes from 64% to 85%.

I believe in the power of education and would be proud to support the work Funtaj International School does for learners and their families. I am also skilled in lesson planning, classroom management and student assessment.

I have attached my CV for your review. I would be glad to attend an interview at your convenience to discuss how I can contribute to Funtaj International School. Thank you for your time and consideration.

Yours faithfully,

(Signature)
Ngozi Okafor

Free sample from omadaily.com. Edit it to fit your own experience.