Ifeanyi Okonkwo
12 Adewale Street, Wuse II, Abuja
0800 000 7908 · ifeanyi.okonkwo@email.com

20 November 2026

The Human Resources Manager
Asia Industrial and Commodity Town Limited
Ejule, Ofu Local Government Area, Kogi State, Nigeria

Dear Hiring Manager,

APPLICATION FOR THE POSITION OF QUALITY CONTROL OFFICER

I am writing to apply for the position of Quality Control Officer at Asia Industrial and Commodity Town Limited, which I saw advertised on Omadaily. Asia Industrial and Commodity Town Limited is a respected name in manufacturing, and I would welcome the chance to grow my career with your team.

I hold a B.Sc. Microbiology from Federal University of Technology, Akure, and I have 5 years of experience, most recently as a Quality Control Officer at Brightwave Services Ltd. In this role I test raw materials and finished goods against specifications, and I cut customer complaints by 40% through better line checks.

I admire the scale and quality of the products Asia Industrial and Commodity Town Limited makes, and I work well in disciplined teams with clear targets, standards and deadlines. I am also skilled in quality testing, GMP and HACCP and ISO 9001.

I have attached my CV for your review. I would be glad to attend an interview at your convenience to discuss how I can contribute to Asia Industrial and Commodity Town Limited. Thank you for your time and consideration.

Yours faithfully,

(Signature)
Ifeanyi Okonkwo

Free sample from omadaily.com. Edit it to fit your own experience.